

Acceptable usage

Mobile phones and smart devices may be used before school 8.55am and after school 3.08pm (in accordance to details set out in unacceptable usage).

Unacceptable usage

Parents and students are asked to respect the learning environment.

Mobile phones and smart devices must be switched off and placed in student's bag between 8.55am and 3.08pm.

They must not be used in a manner or place that is **disruptive to the normal routines of the school or to other people**. This includes

- Sending of text, data, footage or photos without permission of any member, or visitor to the school while on school grounds.
- As with all forms of bullying or harassment, using mobile phones to communicate with other students for this purpose is not acceptable at Wellington High School.
- It is a criminal offence to use a mobile phone to menace, offend another person or document illegal activities.
- If there is an outside mobile phone bullying issue that comes into school it will be dealt with in accordance with the discipline procedures at Wellington High School and may result in further action being taken. (Suspension)

Consequences of unacceptable usage.

Students who do not meet the expectations in this policy will be subject to consequences consistent with the school discipline policy.

If the student is **using** a mobile phone or smart device, they will be asked to take it the office. The mobile phone or smart device will be placed in the office and returned at the end of the day on the first offence.

On subsequent occasions, parents will be contacted to collect the phone or smart device. If this continues parents will be contacted and refusal to comply with the Wellington High School Mobile Phone and Smart Device Policy may result in suspension.