**WELLINGTON HIGH SCHOOL**

**YEAR 7 Yearly Examination- 2019**

**STUDENTS’ EXAMINATION TIMETABLE**

**NOTE**:

1. Students will be seated in alphabetical order for each subject.
2. **All mobile phones must be handed to the supervisors at the beginning of the**

**Exam. Failure to do so will result in loss of all marks.**

1. The **THREE CARD SYSTEM** will operate for each Examination; i.e.

Yellow – Warning card to behave yourself

Orange – Move to isolation desk

Red – Removed from Examination– letter sent home

1. Students will need to bring their own equipment (Calculators, pencils, pens, etc.) for each Examination– borrowing is not permitted.
2. Students will **not** be allowed to leave Examinations early.
3. Students are not permitted to use any reference materials (e.g. textbooks, dictionaries) in Examinations.
4. Full school uniform must be worn whilst attending exams.

**It is the responsibility of students who miss an Examination to see the Head Teacher for that Examination as soon as they return to school.**

| **Day/Date** | **Time** | **Examination** | **Length** |
| --- | --- | --- | --- |
| Monday  11th November | 3 | Mathematics | 45 mins |
| Tuesday  12th November | 2 | English | 45 mins |
| Thursday  14th November | 4 | Science | 45 mins |
| Friday  15th November | 3 | History | 45 mins |
| Monday  18th November | 1 | Y7 and E4 French | 45 mins |
| Tuesday  19st November | 4 | PDHPE | 45 mins |

**WELLINGTON HIGH SCHOOL**

**Year 7 Yearly Examination – 2019**

**TEACHERS’ SUPERVISION ROSTER**

**Note: Location: Hall**

1. One of the supervisory teachers should collect the exams from the front office and start the Examination. Please be on time to ensure exams start on time.
2. Students should be seated in alphabetical order for each subject. An alphabetised list accompanies all sets of Examination papers
3. **All student mobile phone must be handed to the supervisor at the beginning of the exam. Failure to do so will result in loss of all marks.**
4. Teachers must be aware of the Examination Policy, particularly relating to the use of the **THREE CARD SYSTEM**. Cards are in the Examination room.
5. Warnings, isolations and exclusions should be recorded on the Record Sheet at the front of the hall.
6. Students will need to bring their own equipment (pens, pencils, calculators etc. for each Examination – borrowing will not be permitted.
7. Completed exams should be returned to the relevant faculties
8. Students are **NOT** to leave exams early
9. How to answer a student enquiry in an examination.

* “Re-read the question carefully”
* “Read the instructions for the examination”

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| **Day/Date** | **Period** | **Subject** | **Supervising Teachers** |
| Monday  11th November | 3 | Mathematics | Whitney, Owen, Dewsbery |
| Tuesday  12th November | 2 | English | Dewsbery, Cochran, Whitney |
| Thursday  14th November | 4 | Science | Dimmick, Norval, Roberts J, Nugent |
| Friday  15th November | 3 | History | Kinscher, Dewsbery, Turner |
| Monday  18th November | 1 | French | Brine, Roberts J., Griffiths TBC |
| Tuesday  19st November | 4 | PDHPE | Gibbons, Norval, Wood, Nugent |